

first time we will be in Loveland, Colorado which we anticipate to be a huge opportunity for you as a vendor. We will be offering free admission this year to the public on Thursday, our late day and only \$5.00 admission for the rest of the show with children 15 and under accompanied by an adult admitted free throughout the whole show. The Loveland area has a very large population base that enjoys the outdoors. As you are aware this year with the economy in its present condition it will be very difficult to raise monies. We are counting on you to participate in our Conclave and Conclave functions to help us make it thru these difficult times. Please consider buying one of our packages which includes tickets to our Presidents Banquet or Member Picnic. We will also include 50 free raffle tickets if you stay at the Embassy Suites and take advantage of their great rates.

The Conclave is the Federation of Fly Fishers annual education and fundraising event. Held annually it attracts attendees from all across the country and around the world. The Conclave offers workshops, programs, demonstrations on fly tying, fly casting, fly fishing tactics, aquatic entomology, fly rod building, angling ethics, water safety and many related topics. Also offered are Youth and Women's programs, conservation and education forums, photo contests, author book signings and much more.

A *major feature* of the show is our exhibit hall where fishing tackle companies, retailers, artists, travel services and other companies that cater to the fly fishing lifestyle offer exhibits and sales of their products. The exhibit hall will be open July 29, 30, 31 and August 1. You can get more information about the Conclave along with a vendor registration, contract, and exhibit hall layout by contacting Jessica at the above information or by email at conclave@fedflyfishers.org.

We hope you will make the decision to join us for the 2009 Conclave in Loveland Colorado!

Sincerely,

Bud Frasca
Exhibitor Chair
GrizzKing@aol.com
(208) 699-0630 Mobile
(208) 772-0372 Office

Visit our website: www.fedflyfishers.org or Conclave at www.federationconclave.org



EXHIBITOR REGISTRATION FORM
 2009 FFF International Fly Fishing Show & Conclave
 Loveland Colorado, July 28 - August 1

(Print CLEARLY)

Exhibitor: _____

Contact Individual: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

Website: _____

Booth Preference: _____ 2nd Choice: _____ 3rd Choice: _____
 (Please list your choices & we will contact you if there is a problem. Check the Conclave website for current availability www.federationconclave.org. Non-profit choices will be selected after June 12th)

Special Needs: _____
 (Refers to handicap or other special needs we need to be aware of – the convention decorators handle all other needs)

Signature: _____ Title: _____ Date: _____

Exhibitor Fees

(Check what applies)

- I am a current FFF Sustaining Member: Member # _____ + 1 booth at \$500.00 = **\$500.00**
- Current FFF Sustaining Member: Member # _____ + 2 booths at \$1,000.00 = **\$1,000.00**
- FFF Sustaining Member: Join or Renew for \$150.00 + 1 booth at \$500.00 = **\$650.00**
- FFF Sustaining Member: Join or Renew for \$150.00 + 2 booths at \$1,000.00 = **\$1,150.00**
- I am a non-profit organization, 501c3# _____ + 1 booth for \$250.00 = **\$250.00**
- Outside Booth deduct from above selection: - **\$50.00** for 1 booth, -**\$100.00** for 2 booths

Total Due: \$ _____

Total Enclosed (minimum \$250.00 deposit): \$ _____

*Balance due by June 26th: \$ _____

*Full payment must be received by, June 26th, 2009, or the FFF will not guarantee your choice of booth location. You are responsible for full payment; you will not receive future notices beyond registration confirmation.

Remit these three items: **payment, registration form, and signed contract** to:

FFF Exhibit Registration
 PO Box 1688
 Livingston, MT 59047
 or
 Fax: 406-222-5823

____ Check Enclosed or Visa MC Disc AMEX
 Card No. _____
 Expiration Date: _____ Security #: _____
 Signature: _____

I do not wish to receive information regarding future Conclave's. Please take me off your mailing list.



FEDERATION OF FLY FISHERS™

Conserving – Restoring – Educating Through Fly Fishing

PO Box 1688 Livingston, MT 59047

Fax: (406) 222-5823

2009 International Fly Fishing Show and Conclave

EXHIBITOR CONTRACT REGULATIONS

Codes and Agreements: Exhibitor agrees to be bound by the FFF Show regulations. Exhibitor further agrees to adhere to all applicable fire, utility and building codes; regulations of the facility where the Show is held; the terms of all agreements between the FFF and the managers or owners of said facility; and the terms of all agreements between FFF and any other party relating to the exhibit or in the facility that would cause a difference in conditions from those approved by the insurance carriers of FFF or the owners or managers of the facility, which will increase premiums payable by any of said parties.

Space Assignments: Because of the limited number of exhibit booths available, FFF will assign exhibit space on a first-come, first-served basis. FFF will make a best effort to accommodate exhibitor special needs, but reserves the right to change the location assignment any time prior to the exhibition dates as deemed necessary.

All **non profit organizations** reserving space at the special discounted non profit rate may request specific booth space numbers; however your space will not be determined until the beginning of June. If your non profit wishes to reserve a specific booth space you must reserve it at full price.

Provided to Exhibitor: Each exhibitor booth space will include: pipe and drape for a 10' x 10' booth, 110-volt/500-watt electrical outlet, and one chair. Any additional equipment or electrical service will be an additional charge which can be ordered through. This information will be sent to you, or you may contact Lou Ann Hoehne at the Embassy Suites, she can be reached by phone at (970) 612-2420 or by email at louann.hoehne@jqh.com. Please note that exhibitors will be given two registration passes per booth. Additional name badges may be requested by contacting the FFF office.

Exclusion: The FFF retains the right to exclude or require modification of any display or demonstration that it considers unsuitable to the character of the FFF Show.

Assignment or Sublease: Exhibitor will not sublet exhibit space or equipment provided by the FFF Show, or assign this lease without written notice and approval.

Liability: This agreement does not constitute a partnership, employer-employee relationship, joint venture or agency between the FFF Show and Exhibitor. Exhibitor or third party representative shall be fully responsible to pay for any and all damages to property owned by Embassy Suites Loveland Hotel, Spa & Conference Center or Federation of Fly Fishers, their owners or managers, which results from any act or omission of Exhibitor or third party representative. Exhibitor or third party representative agrees to defend, indemnify and hold harmless, Embassy Suites Loveland Hotel, Spa & Conference Center, Federation of Fly Fishers, and their respective owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from their use of the property, including attorney fees and expense. Exhibitor's or third party representative's liability shall include, without limitation, all losses, costs, damages, or expenses arising from or out of or by reason of any accident, property damage, bodily injury or other

occurrences to any person or persons or property, including the Exhibitor or third party representative, its agents, employees, and business invitees which arise from or out of the Exhibitor's or third party representative's occupancy and use of the exhibition premises, Hotel or any part thereof.

Exhibitor shall be fully responsible to pay for any and all damages to property owned by the Embassy Suites Loveland Hotel, Spa & Conference Center or Federation of Fly Fishers,, which results from any act or omission by Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless the Embassy Suites Loveland Hotel, Spa & Conference Center or Federation of Fly Fishers, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates from any damages or charges resulting from Exhibitor's use of the property.

Exhibitor's liability should include all losses, costs, damages or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises.

Cancellation or Postponement: In the event that the exposition is postponed because of any occurrence not occasioned by the conduct of the FFF Show or Exhibitor, whether by an act of nature, the result of war, riot, civil commotion or the conduct of any person not party to this lease, the performance of the parties under this agreement will be excused for such period as is reasonably necessary after such occurrence to remedy the effect thereof. In the event that such occurrence results in cancellation of the conference, the obligations of the parties under this agreement will be terminated and all rental payments made under this lease will be refunded to Exhibitor less a pro rata share of expenses actually incurred by the FFF Show.

Handling and Storage: once a signed contract is received and processed, instruction will be sent to you on shipping and handling, or contact Lou Ann Hoehne at the Embassy Suites, she can be reached by phone at (970) 612-2420 or by email at louann.hoehne@jqh.com for more information.

Cancellation of Contract: Exhibitor has the right to cancel this agreement at any time by *written* notice to the FFF Headquarters. Cancellations on or prior to June 12th, 2009 will receive an 80% refund, cancellations after June 12th, 2009 will *not* receive a refund. Under all circumstances, FFF reserves the right to fill any exhibit space canceled by an Exhibitor. If full payment is not received by 5pm June 26th, 2009 the FFF has the right to award your reserved space to another vendor and will not guarantee booth availability or your choice of booth location.

I have read, understand and agree to the above:

Print name

Title and Company

Authorized Signature

Date

(Please sign and return this portion of the contract along with your registration form and payment to the FFF office)



FEDERATION OF FLY FISHERS™

Conserving – Restoring – Educating Through Fly Fishing

PO Box 1688

Livingston, MT 59047

Phone: (406) 222-9369 Fax (406) 222-5823

CONCLAVE DINNER & RAFFLE PACKAGES 2009

Dear Fellow Flyfishers;

As I am sure you are aware, this year will be a very challenging one for our Organization since the economy is suffering and we rely highly on donations for our survival. We have decided as a Conclave Committee to come up with a few packages that should make it easier for you to participate in the Conclave functions and also save you a few dollars.

We would appreciate it very much if you would consider purchasing one of these packages and enjoy the functions and get a few bonuses along the way. The Gold Rod Raffle will contain 5 Top Quality Fly Rods and each winner will get a choice of remaining rods. The Auction Bucks will only be available in these packages and redeemable at \$10.00 per item. To buy a package, please notate in your return materials and pay by check or with your credit card.

Best Regards & Tight Lines!
Your Conclave Committee

GOLD PACKAGE – PRICE: \$250.00

2 Presidents Banquet & 2 Barbecue Tickets

75 General Raffle Tickets @ \$1.00 each

10 Gold Rod Raffle Tickets @ \$10.00 each

\$100.00 in Auction Bucks (used in \$10.00 increments)

VALUED AT \$405.00, YOU SAVE \$150.00

SILVER PACKAGE – PRICE: \$150.00

2 Presidents Banquet or 2 Barbecue Tickets

50 General Raffle Tickets @ \$1.00 each

5 Gold Rod Raffle Tickets @ \$10.00 each

\$50.00 in Auction Bucks (used in \$10.00 increments)

VALUE \$200-\$230.00, YOU SAVE \$50.00-\$80.00

BRONZE PACKAGE – PRICE: \$75.00

1 Presidents Banquet or Barbecue Ticket

25 General Raffle Tickets @ \$1.00 each

2 Gold Rod Raffle Tickets @ \$10.00 each

\$30.00 in Auction Bucks (used in \$10.00 increments)

VALUED \$100.00-115.00, YOU SAVE \$25.00-\$40.00

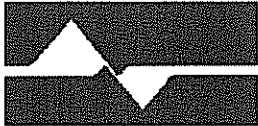
Send payment by mail or by fax along with your Conclave participant registration form

Select your package: **GOLD \$250.00** **SILVER \$150.00** **BRONZE \$75.00**

Visa MC Discover AmEx Check enclosed

Card # _____ Exp. Date: _____

Signature: _____



**CITY OF LOVELAND
SALES TAX ADMINISTRATION**

Single Event Sales Tax License & Return
(Valid for this event only)

**POST IN CONSPICUOUS PLACE
No.**

Activity: _____

Location: _____

Date: _____

Business Name: _____

Mailing Address: _____

Phone: _____

What do you sell? _____

CO Sales Tax Number: _____

Email Address: _____

The issuance of this license is subject to all terms and provisions of all the ordinances of the City of Loveland in force and effect relating hereto and is subject to revocation and upon these terms is so accepted by the licensee herein named.

Finance Director
City of Loveland

This sales tax return & payment must be returned to the City of Loveland Sales Tax Administration office by the **20th of the month following the month of the sale** to avoid penalties and interest. If you did not sell anything at this event, please return this form stating \$0 sales.

No.

- | | | | |
|--|----------|--------------------------|----------|
| 1. Taxable Sales | \$ _____ | 4. Late Filing Penalty | \$ _____ |
| | | (15 or 10% of line 2) | |
| 2. City Sales Tax | \$ _____ | 5. Interest | \$ _____ |
| (Line 1 multiplied by 3%) (.03) | | (1% of line 2 per month) | |
| 3. Vendor Fee | \$ _____ | 6. Total Tax Due | \$ _____ |
| (Deduct .0333 of line 2 only if on time) | | | |

Mail return & payment to: City of Loveland Sales Tax Administration
PO Box 845
Loveland, CO 80539-0845

I, hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.

Print Name

Date

Signature

Title

